

The Islamia University of Bahawalpur
Department of Social Work
Social Case Work

Instructor: Dr Aisha Shoukat

Class Room: MA 1

Course Outline

Course Objective:

This course will help students to understand social case work as a method of social work and to make them understand the process and application of social case work. It will also acquaint them with the skills and techniques of social case work practice.

Course Contents:

Session 1: Introduction to methods

Session 2: Definitions of social casework

Session 3: Values, Philosophy and Assumptions of Social Case Work

Session 4: Origin of professional Social Case Work and its development

Session 5: Principles of Social Case Work

Session 6: Principles of Social Case Work

Session 7: Components of Social Case Work; Person;

Session 8: Problem

Session 9: Place

Session 10: Process

Session 11: Professional case worker/ essential skills for worker

Session 12: Problems solving process: Social study

Session 13: Problems solving process: Diagnosis

Session 14: Problems solving process: Treatment

Session 15: Techniques of Social Case Work Process

Mid Term

Session 17: Worker-client professional relationship

Session 18: Management of worker-client relationship

Session 19: Interviewing Techniques in Social Case Work

Session 20: Essentials Conditions of a Good Interview

Session 21: Recording in Social Case Work, types of recording

Session 22: Essential of recording

Session 23: Counseling in Social Case work

Session 24: Fields/scope of Social Case Work

Session 25: Health care, Mental Health: Medical Social Work

Session 26: School Social Work, Family Services

Session 27: Social Work and Mental Health, Social Work with disabled

Session 28: Social Work with drug addicts, Prisoners, CORRECTIONS AND JUSTICE

Session 29: Social Work with Aged(Gerontology) , CHILDREN SERVICES

Session 30: Employment/Occupational Social Work

Books Recommended:

1. Deve, R. & Prakash, R. (2014). *Social Work Methods, Practices and Perspective*. Jaipur . Mangal Deep.
2. Friedlander, W. A. (1964). *Concepts and Methods of Social Work*. Prentice-Hall, N. W. Jersey.
3. Janet, S. (2005). *Counselling Skills in Social Work Practice*. Open University Press, Buckingham. Philadelphia.
4. Khalid, Muhammad. (2014). *Social Work: Theory and Practice*. Kifayat Academy. Karachi.
5. Miller, L. (2005). *Counselling Skills for Social Work*. Sage Publications. London.
6. Payne, M. (1997). *Modern Social Work Theory*. Macmillan Press, Ltd. London.
7. Pease, B & Fook, J. (1999). *Transforming Social Work Practice*. Routledge, London & New York.
8. Perlman, H. H. (1957). *Social Case Work: A Problem Solving Process*. Chicago: University of Chicago Press.
9. Richard, M. E. (1944). *Social Diagnosis*. New York: Russell Foundation.
10. Roberts, B. C., Galaway, B. & Cournoyer, B. (2005). *Social Work Processes*. California, Wadsworth.
11. Sachs, J. (1999). *Clinical Work and Social Action: An Integrative Approach*. The Haworth Press. New York.
12. Apterar, Herbert, Basic Concepts in Social Case Work,Chapel Hill University of North Carolina Press.
13. Garrett, Anneto, Interviewing, Principles and Practice, Family Wolaro Association of America.
14. Hamilton, Gordon, Principles of Case, Recording, New York,Columbia University Press.
15. Hamilton, Gordon, Theory and Practice of Social Case Work, Columbia University Press.
16. Timnes Cel., The Language of Social Case Work, London Poutledge and Kegan Paul.
17. Safdar Sarah, Introduction to Social Work, 1999. Wahdat Printing Press, Khyber Bazar, Peshawar, Pakistan.
18. Beulah R. Compton & Burt Galaway, Social Work Processes, 1994 by Wadsworth, Inc., Belmont, California, USA.
19. David L. Decker, Social Gerontology, 1980, Little Brown & Press company, Boston, Toronto.
20. Judith Milner, women and social Work, 2001 by PAEGRIVE, Houndmills, Basingstoke, Hampshire RG21 6XS and 175 Fifth Avenue, New York, N.Y,10010.
21. Bob Pease and Jan Fook, Transforming Social Work Practice, 1996 by Jessica Kingsley Publishers Ltd, London NI9JB,England.